**UNISON CONVENOR GROUP**

**Terms of Reference**

**Aim and Purpose**

The aim and purpose of the Convenor Group will in the first instance be to work in collaboration ensuing support mechanisms are in place for convenors across the union. A further aim will be to use the power and influence of the group to shape, direct and drive the union’s objectives and key priority areas. Whilst recognising Regional Council shall have power where relevant, in accordance with Rule B.2.7 to make policy at Regional level the aspiration of the group will be to co-ordinate and collectively agree the priorities to advance.

Together with meetings throughout the year the group will, on an annual basis, organise a Development Event to review its terms of reference, elect the Chair and Vice Chair and agree the group’s priorities and to address any leadership developmental requirements both for individuals and the group.

**Role and Responsibilities**

There is a commitment from the group to foster mutual trust and respect, to build good open honest relationships, recognising and valuing contributions from members of the group.

We will ensure all new members receive all relevant information in the convenors folder including:

* The Partnership Working Guidelines
* The Code of Good Branch Practice
* The Branch Resource Review information, including the governance templates and the application paperwork
* There is also a joint commitment to share good practice across the regions to develop further the resource folder

There is an understanding of the need to develop and build relationships with the General Secretariat and Presidential Team to promote the work of the Convenor Group and encourage regular discussions to shape and influence the strategy of the union.