**All change of delegates to be submitted via OCS up to deadline of 5pm Tuesday 12 November. This form is to be used after the deadline and submitted to the conference information desk at conference**

**Emergency change of delegate form**

**Branches may change delegates up to the start of conference 9.45am Saturday 16th November**

Branch name and number............................................................................................

Name of delegate to be changed………………………………………………………….

New delegate name and membership number………………………………………...

Is this member currently attending in a different capacity? Yes No

If yes, current capacity of new delegate…………………………………………………..

**All of the above details must be completed before any changes are made**

I agree that the above change of delegate maintains the proportionality and fair representation of the delegation

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Signature of branch

secretary/chairperson………………………………………………..…………..................

Date...............................................................................................................................

UNISON is the data controller for the information you provide on this form. The information will be used for emergency changes of delegates only.