|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| * **Nominating bodies** who wish to nominate candidates in the above election must complete this form. All boxes must be completed or the form may be invalid. * Paper copies must be completed in black ink if possible. * Forms may be downloaded from the UNISON website at [www.unison.org.uk/elections](http://www.unison.org.uk/elections). * Prospective candidates must **sign and submit a candidate form (appendix C)** to confirm they are willing to accept nominations in this election. | | | | | |
| Nominating body information | | | | | |
| Region | | | | | |
| Name of branch or self-organised group | | | | | |
| Branch code | | Telephone number | | | |
| Branch or self-organised group postal address: | | | | | |
| Nominating body email address: | | | | | |
| Meeting information | | | | | |
| * Any physical or online meetings held to nominate candidates must take place during the nomination period laid out in the timetable * All meeting information, including quorum information, must be included * Branches whose approved branch rules allow online meetings may make a decision to nominate candidates using electronic means * Types of acceptable meetings are branch and committee meetings | | | | |
| Was the meeting physical or online? | Physical Meeting  **How many members were at the physical meeting?** | | | Online Meeting  **How many members were involved in the online meeting decision?** | |
| What is the quorum for this meeting (how many members  necessary to conduct business ? | | | | Was this meeting quorate? YES  NO | |
| Meeting date*:* | | | (Meetings must be held between 15 July 2019 and 23 August 2019) | | |
| Type of meeting (e.g. branch, committee): | | | | | |

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|  |  |  |
| --- | --- | --- |
| Candidate information | | |
| **FEMALE**  candidate name | | **RMS number** (if known) |
| Nomination certification | | |
| * This nomination is made in accordance with the rule of UNISON and the election procedures for this election * Names of the secretary and chairperson correspond with those recorded on the RMS * Where only one post is filled, we require the signature of another branch officer, i.e. 2 signatures are needed. | | |
| Secretary’s name \*  **\*If this section has been signed by an officer other than the secretary please provide an explanation using the section below.** |  | |
| Secretary’s signature | Date | |
| Chairperson’s name\*  **\*If this section has been signed by an officer other than the chair please provide an explanation using the section below.** |  | |
| Chairperson’s signature | Date | |
| **\*Please provide an explanation if this form has been endorsed by an officer other than the secretary or chair listed on the RMS.** | | |
| This form can be submitted by  Email [elections@unison.co.uk](mailto:elections@unison.co.uk)  Post Member Liaison Unit, UNISON, UNISON Centre, 130 Euston Road, London, NW1 2AY  **Deadline for receipt of nomination forms is 5pm, 23 August 2019.**  **NOMINATION FORM CHECKLIST**  **Before you submit this form please check:**   * **Quorum information is complete** * **Number of members at meeting is complete** * **Meeting date is complete** * **Form is signed by two branch or SOG officers.**   **Incomplete information may mean the form is invalid.**  Page 2 of 2 | | |