



Section 3 continued

This information will be used to give our lawyers background on your case. It will be kept by our lawyers in accordance with their retention policy/privacy statement.

Details of the problem continued (use extra sheets if necessary)

Large empty area with horizontal dotted lines for writing details of the problem.

Declarations

- 1. I confirm that there is no solicitor acting for me.
2. The information given in this form is true.

Signature of member Date [] [] [] [] [] [] [] []

Please send the completed form to:
Thompsons, The Synergy Building, Campo Lane, Sheffield S1 2EL.
We recommend you send this form by registered post.

How we use your information

At UNISON, we are committed to keeping your data secure and to never using it in ways you would not expect. UNISON is the data controller for the information you provide on this form. We use this data to assess if you are eligible for support and to provide this support. We may also use your information to pursue our legitimate interests as a trade union, such as updating your details on our database or commenting on Employment Tribunal judgements. We may share the information on this form with our solicitors, an Employment Tribunal, or court. We don't routinely transfer your data outside of the UK. However, where it is necessary, we ensure appropriate data protection measures (as applicable under UK law) are in place. We retain your data in accordance with UNISON's data retention policy and delete it when it is no longer required.

Where you have given consent for UNISON to process your data, you may withdraw it at any time by contacting us. You have rights as a data subject. These rights include: subject access; erasure; rectification; the right to restrict or object to processing; the right to data portability; and the right to complain to the Information Commissioner's Office (ICO). UNISON is fully committed to upholding these rights. If you believe we have not done so, please get in touch so that we can put things right. For further information on how we will use your personal data, go to: unison.org.uk/privacy-policy Email: dataprotection@unison.co.uk Write to: Data Protection Officer, UNISON, UNISON Centre, 130 Euston Road, London, NW1 2AY.