Water, Environment and Transport Conference
Sunday 18 June 2017

CHANGE OF DELEGATE TO BE COMPLETED VIA OCS UP TO THE CUT OFF POINT OF 5PM WEDNESDAY 14 JUNE 2017

THIS FORM IS ONLY TO BE USED FROM 5PM WEDNESDAY 14 JUNE 2017

EMERGENCY CHANGE OF DELEGATE FORM

(Branches may change delegates up to the start of Conference)

Branch Name & Number: ……..

Name of Delegate to be changed: ……..

Membership No. & Name of New Delegate: ……..

Is this Member currently attending in a different capacity? Yes No

If yes, current capacity of New Delegate: ……..

New Delegate Details:	Young Member Age 26 or under at end of conference	Yes	No
	First Time Delegate	Yes	No
	Low Paid Female Member Basic hourly rate of £9.72 or less	Yes	No

Signature of Branch
Secretary/Chairperson: ……..…….....

PLEASE NOTE THAT ALL OF THE ABOVE DETAILS MUST BE COMPLETED BEFORE ANY CHANGES ARE MADE. PROPORTIONALITY AND FAIR REPRESENTATION SHOULD BE MAINTAINED AT ALL TIMES.

The signature of the National Secretary or other appropriate officer will be required below as authorisation for the change and this form should be handed in at the Conference Desk. DO NOT send to Head Office.

I agree that the above change of delegate maintains the proportionality and fair representation of the delegation.

Signed: …… Date ……..