

UNISON Educational Grants 2017

Learning Grants and Open University Grants

Because we want to help you to get ahead and develop your career, UNISON offers the following grants to members studying during 2017 at their own expense:

- ❖ **Learning support grants** of £100 for members on further education courses or first degree level courses.
- ❖ **Open University grants** of £200 for 60 point courses at first degree level with the Open University or £100 for 30 point courses.

“My job was coming to an end so I decided to turn this into a positive step - I applied for an access course so I could begin a Social Work degree. This was a big commitment in terms of time and money and, as a single Mum, I really welcomed the learning grant support I received from UNISON. It was all worth it as I’ve now been accepted to start university and I’m looking forward to a new career.”

Lauren, East Midlands

See over for grant application details.

Learning Grants and Open University Grants

Read the grant criteria below and complete the attached application form.

When your branch secretary or branch education co-ordinator has signed your application, send it to the address below.

**Bursaries Administrator,
UNISON Learning & Organising Services,
130 Euston Road,
London NW1 2AY**

Tel: 020 7121 5116

email:

LearningAndOrganising@unison.co.uk

Grant Criteria

- Grants are offered on a first-come, first-served basis until funding is spent. Funding becomes available at two points in the year: 1st January and 1st September.
- They can be used for study on any general development course or any career-related course relevant to working in public services, including public services delivered by private contractors.

Support is not available however for qualifications linked to licence to practice or more generally intended to meet an employer's statutory and/or legal responsibilities (e.g. health and safety).

- A copy of your course registration and proof that you are meeting the full cost of fees yourself will be required before a grant can be paid. **Enclosing a copy of these documents with your application, and completing the attached form for payment to members by BACS, will help us to process your application more swiftly.**
- You must be a member of UNISON for at least 4 weeks prior to applying for a grant, have no arrears of subscriptions, and continue to pay membership subscriptions during the time you are supported by a grant.
- Each member can receive one UNISON learning grant only in each calendar year, up to a maximum of four grants.
- Grants are made at the discretion of the NEC Development & Organising Committee.
- The course you wish to study must start in 2017.

Learning Grants and Open University Grants – Application Form 2017

SECTION ONE – Applicant to complete

Grant you are applying for (tick one): Learning Grant Open University Grant

YOUR DETAILS

Name (please print):

UNISON Membership No.

E-mail address:

Address

.....

..... Postcode

Daytime telephone no. (work or home):

Occupation

Working hours per week (tick): Part-time Full-time

Please tick below to tell us of any previous qualifications you have, i.e. from school and college
There is no need to give further details.

Entry & Level 1: e.g. NVQ Level 1	Level 2: e.g. GCSEs A-C,	Level 3: e.g. A/AS levels	Level 4 and above: e.g. First level degree.	None
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Length of UNISON membership (including partner unions): years months

UNISON Branch Name

Do you hold any positions in your branch? Yes / No

If yes, tell us what positions you hold

.....

THE COURSE YOU WANT TO STUDY

Course title:

Course Level (if applicable):

Name of college:

Duration of course:

If your course lasts more than one year, which year is this (e.g. 2nd of 3 years):

Course start date:

Course fees this year: £

Are you meeting the full cost of the course fees yourself? Yes / No

Open University Grant only: Course Reference No., e.g. K101

Type of OU grant applied for (Please tick) 30 point course 60 point course

Member's signature Date

SECTION TWO: Branch Secretary or Branch Education Officer to complete

The member must arrange this.

Contact UNISONdirect (Tel: 0800 0 857 857) for branch contact details if necessary.

Name

Address

.....

.....

..... Postcode

Branch Stamp

I confirm that(name of applicant)

I. is at present a member of this branch of UNISON

II. is not in arrears with subscriptions

III. has completed the above details correctly to the best of my knowledge

Branch Signature Date

Please return the completed form with a copy of your course registration and fee receipt where applicable to:

Bursaries Administrator
UNISON Learning & Organising Services
130 Euston Road
London NW1 2AY

LearningAndOrganising@unison.co.uk

THIS FORM MUST BE RECEIVED BY LAOS NO LATER THAN 15th NOVEMBER 2017

NB MEMBERS to keep your bank details secure, detach this page before passing your bursary application to your branch for approval/signature. Send it to UNISON Learning and Organising, 130 Euston Road, London NW1 2AY.

UNISON LEARNING & OU GRANT FORM FOR PAYMENT TO MEMBERS BY BACS

The Union's preferred method for paying bursaries is to transfer money direct to members' bank accounts by BACS. This avoids the risk of cheques being lost or delayed.

Payments are processed on a weekly basis and members will be sent a remittance advice showing details of payments. This will be sent by email where possible to keep costs down.

To enable us to process your payments by BACS, please complete the form below and return it to **UNISON Learning and Organising Services, UNISON Centre, 130 Euston Road, London, NW1 2AY.**

Your Details

Your name (please print):

Membership No. E-mail address:

Address

.....

..... Postcode

Please credit UNISON payments to my bank/building society:

Your Bank Details

Bank/building society name

Sort code:

Account number:

Bank/building society reference (if applicable) :

Signed:.....

Dated:

THIS FORM MUST BE RECEIVED BY LAOS NO LATER THAN 15th NOVEMBER 2017