### UNISON National Delegate Conference 16-19 June 2015 • SECC, Glasgow

and Service Group Conferences 14-15 June 2015 • SECC, and Crowne Plaza, Glasgow

# About Conference 2015



### Checklist:

Please remember to bring the following documents with you when you come to Glasgow.

	TICK
This booklet	
National Executive Council Annual Report	
Financial Accounts	
Credential Card with photograph	
Conference Document with motions and amendments	
Composite booklet	
Accommodation confirmation	

### Welcome to UNISON National Delegate Conference 2015

Welcome to About Conference 2015 which contains information for delegates attending the UNISON National Delegate Conference in Glasgow on 16 - 19 June 2015 and the service group conferences held on 14 and 15 June 2015. This guide also contains notes for delegates about the venue and information on fringe meetings and UNIZONE activities.

It is designed to enhance your experience of UNISON's National Delegate Conference, and get the most out of what's on offer. Whether you are a first-time delegate or have been before, this is the guide for you.

Enjoy the conference.

Dane Predis.

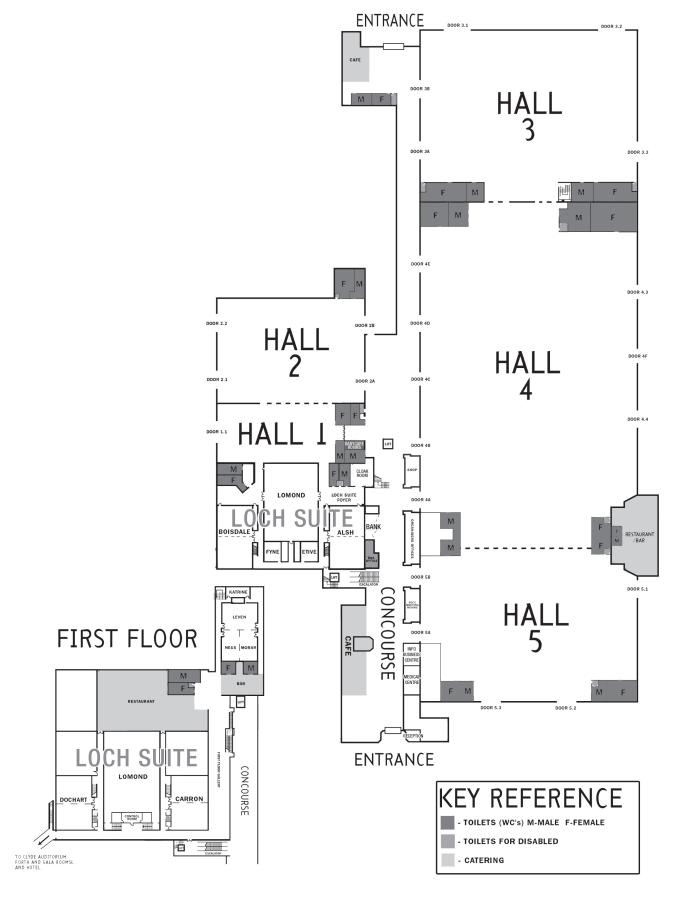
Dave Prentis UNISON General Secretary

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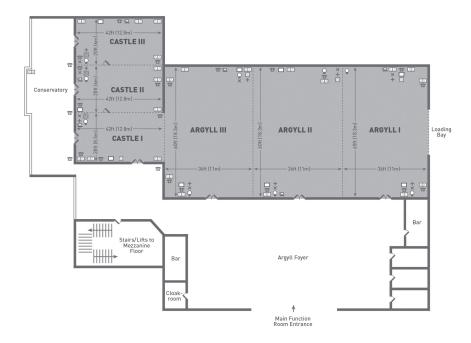
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# 1 Floor plans of the SECC and Crowne Plaza Hotel

### **SECC**



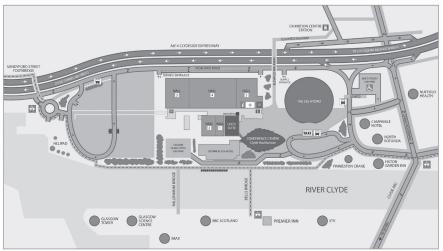
### Crowne Plaza Hotel Ground floor



### Crowne Plaza Hotel Mezzanine floor



### 2 Information on the SECC/Crowne Plaza Hotel



### Conference venue

SECC Exhibition Way Glasgow G3 8YW

Tel: 0141 248 3000 Fax: 0141 226 3423 Email: info@secc.co.uk Website: www.secc.co.uk

Crowne Plaza Congress Road Glasgow G3 8QT

### How to get there

### Air

Glasgow is easily reached by three international airports, Glasgow International, Glasgow Prestwick and Edinburgh International. Glasgow's International Airport is less than 15 minutes' drive by direct motorway link from the city centre.

### Rail

Train journeys from Glasgow to the SECC operate via Scotrail, leaving around every 10 minutes from Glasgow Central Station (platform 17 lower level) for an off-peak return of £1.25. Six trains an hour, every ten minutes, with a journey time of just three minutes.

Disembark at Exhibition Centre Station, where a lift is available to take you from the train station to street level. A covered walkway then leads from the station exit directly to the East entrance of the main SECC building.

# Conference Rover Travel Offer

A special offer is available to conference delegates on rail travel between the city centre and SECC. The Conference Rover ticket is £5 for up to five days travel within the 'Conference Zone'. Tickets can be purchased at any train station with the 'Conference Zone'.

#### Road

The SECC is just off Junction 19 of the M8 motorway. From the M8 take the westbound Clydeside Expressway (A814). Exit at 'SECC Campus West' slip to access car parking facilities.

### Car parking

The multi-storey car park at the SECC operated by City Parking (Glasgow) LLP is now open and is the main parking area used for events at the venue. This facility is located at 10 Stobcross Road, Glasgow, G3 8YW.

On-site pay machines are located at level 2 (walkway level) and ground floor main foyer of the car park. Payment can be made by cash or credit/debit card. Tariff Rates in the MSCP Monday to Sunday are:

1 hour £3.50

2-12 hours £7.00

13 hours £10.50

14-24 Hours £14.00

Visitors can either pre-pay after arrival or pay before exiting. The parking area is for cars only and has a height restriction of 1.9m.

For more information on the multi-storey car park please contact the operators directly via their website www.cityparkingglasgow.co.uk

### Taxi

There is a Glasgow Taxis rank pick-up and drop-off point at the East Entrance, adjacent to the Clyde Auditorium.

There are taxi ranks throughout the city. Main pickup points include Buchanan Bus Station, Queen Street and Central Stations and most large hotels. An average journey to the city centre will cost £5.

#### Taxi discount

Glasgow Taxis are pleased to extend an offer to conference delegates, helping to save on your journey between Glasgow Airport and Glasgow City Centre.

Pre-book your taxi by calling +44 (0) 141 429 7070 using code CM7 for journeys from Glasgow Airport to the City Centre or code CM5 from the City Centre to Glasgow Airport.

Each journey will be £17 instead, saving you £3 on the usual fare of £20.

### Venue information

#### **SECC**

The SECC main building has automatic doors at both East and West entrances. The Conference Centre has widened main entry doors, which a steward will be pleased to open for you. All halls in the main building are situated at ground level, and the upper levels of the Conference Centre, Loch Suite and Seminar Suite are all accessible by lift.

#### **Crowne Plaza**

Located on the River Clyde, Crowne Plaza Glasgow offers direct access to the SECC.

### Conference enquiry desk

The conference enquiry desk will be located in Hall 2, Ground Level. The conference information desk will be open:-

Saturday 12 noon – 5.30pm Sunday – Friday 8.30am – 5.30pm

### Conference hall

The main conference area is in Hall 5, Ground Level. Delegate seating will be on the flat and visitor seating on the raked seating.

### **Breakout rooms**

Lomond Auditorium, Ground Level

ALSH 1, Ground Level

ALSH 2, Ground Level

Carron 1, Upper Level

Argyll 2, Ground Floor, at Crowne Plaza Hotel

Argyll 3, Ground Floor, at Crowne Plaza Hotel

### Catering

Refreshments are available from the Café in Hall 2, Ground Level and on the main concourse

#### Cloakroom

A free cloakroom service will be available on the main concourse each day, opening and closing times will be displayed.

#### Cash machine

A cash machine is available at the SECC on the main concourse.

#### Wi-fi

Free wi-fi is available – please ask at the conference information desk for details.

### **Photographs**

If you require a photograph for your credentials please go the conference information desk.

### **Telephones**

Public pay phones are located on the main concourse at Cafe Bar, outside the entrance to Hall 1 and between the entrances to Halls 1 and 2.

### **Prayer room**

The prayer room is available for all delegates and visitors to use on request. Please contact the conference office for further details.

### First aid

The first aid room is located on the concourse at the East Entrance to the building. If you require first aid assistance you can either attend the first aid room or contact an SECC steward or the conference enquiry desk for first aid to be called to the location.

### The crèche

The crèche for this conference is located off site at the Crowne Plaza Hotel, adjacent to the SECC. Remember this facility is only available to delegates who have reserved places for their children in advance.

### **UNIZONE**

UNIZONE is located in Hall 2, Ground Level. The UNIZONE is an interactive exhibition of UNISON's key campaigning, bargaining and organising work. UNIZONE 2015 will feature a changing programme of displays and interactive events. A full programme is highlighted in section 5 of this guide.

### **Exhibition area**

The Exhibition Area, also situated in Hall 2, Ground Level, contains a range of stands representing services to members plus a range of stalls on behalf of campaigning and voluntary organisations.

### **Card votes**

Card votes can be collected from Hall 2, Ground Level, Saturday 3-5pm, Sunday 8.30am - 5pm for Water, Environment & Transport, Energy and Local Government Conferences, and from Monday 3.30pm - 5pm and daily from 8.30am for National Delegate Conference.

#### Access and access officer

UNISON staff member Raj Vekaria will be the access officer present at conference. Questions about access and facilitation should be addressed to him via the conference enquiry desk.

### **Access Summary**

UNISON commissioned the Centre for Accessible Environments to carry out an access audit of the SECC and the Crowne Plaza Hotel in November 2014. The summary is enclosed. The more detailed report is available from the Conference Office at the UNISON Centre on request.

### **SECC**

The SECC complex has its own railway station, Exhibition Centre on the Glasgow suburban railway network. In general the SECC has good accessibility to its halls, meeting rooms and seminar rooms, toilets and facilities.

### Public transport, drop off and parking

- There is a covered, adequately wide, step-free route from the nearby Exhibition Station.
- Bus stops are right by the front entrance
- Taxi setting down is also near the bus stops with a suitable step-free route to the entrance
- There is a sizeable car park to the rear with suitable number of designated accessible parking spaces near the rear entrance
- Cycle parking is provided with a set of Sheffield stands under cover to the side of the building reasonably near the entrance.
- There is suitable direct pedestrian route to the rear

entrance across the rear access roadway and the car park via a raised and zebra crossing.

### Approach and entrance

- There is a level approach with a wide, level forecourt
- The main entrance is visually distinguishable, with prominent signage
- It is step-free with a level threshold and under a wide canopy with a set of six, automatically opening, sliding-folding doors

There are general Male and Female toilets located within the Foyer area on the Ground and Upper Levels.

### Circulation, lifts and staircases

- Most of the facilities are located on the Ground Level off a wide, generous concourse and are easy to locate with good wayfinding signage and maps provided at regular spacing on both sides. This also has ancillary facilities such as café/ restaurant, shop, bank, box office, Business Centre and Medical Centre and provides access to the Loch Suite.
- There is an internal covered, adequately wide, step-free passage to the Crowne Plaza hotel that is well signed.
- There is good vertical circulation and choice of lifts, escalators or stairs. Facilities on the Upper Level are reached via two lifts, a set of escalators and a number of staircases. The escalators are centrally located opposite Hall 5 in an open plan area.
- One lift is located behind the escalators in a side lobby, and provides access to the Loch Suite and the Crowne Plaza hotel. This is a larger 16 person lift.
- The second lift is located in the concourse towards the rear end. This is a smaller 8 person lift 1400 x 1100mm compartment size.
- Both lifts have audible and visual indication of lift arrival.
- There is a staircase associated with each of the lifts. Staircases are suitable with continuous visually highlighted handrails, highlighted slip-resistant nosings and suitable signage.

### Halls, Seminar and Meeting rooms

- All these have step-free level access via wide and easy opening doors.
- Halls 1, 3 and 5 have level floors providing flexible

- space. They have good high level signage to toilets and escape routes.
- The Lomond Auditorium has raked seating, and provides for wheelchair users in the front row of the raked seating which has fold-up seats. There is no step-free access to the stage.
- Seminar and meeting rooms have suitable stepfree access via lifts and escalators or off the Ground Level concourse, with adequately wide doors and level circulation within.
- Permanent hearing enhancement systems and portable induction loops are provided for the halls, meeting and seminar rooms.

### **Ancillary facilities**

- There are a number of ancillary facilities provided off the main concourse, including a large café/ restaurant, box office, bank, shop, Business Centre and Medical Centre. All these have stepfree access. The Business Centre and Medical Centre are accessed via shallow and short ramps. The Medical Centre ramp has no handrails or landing at top, but is a very short and shallow ramp.
- Servery counters tend to be too high and where a lowered counter is provided at the café, access to it is restricted because of a protruding foot rail.
- The Business Centre has a suitable lower level computer shelf, but this needs to be set up and circulation improved to allow a wheelchair user or person of short stature to use this.

### **Toilets**

- There is a large and adequate number of accessible toilets provided at concourse level centrally, near the rear entrance, and also within the larger halls. The only location where there is no accessible toilet is at the rear lobby of the Loch Suite.
- There is good signage to toilets in general.
- The refurbished standard male and female toilets have good quality of finishes, with good visual contrast, automatic taps, grabrails at one urinal, and an ambulant accessible toilet cubicle that opens out and has grabrails. Some of the older ones have poor visual contrast, and push or twist grip taps not as accessible. Some ambulant cubicles have doors opening in which restricts circulation.
- Coat hooks in toilet cubicles are too high.
- Toilet roll holders to all toilets are too large, the toilet

- paper does not move smoothly; they sometimes affect the cubicle door which cannot open fully and they restrict circulation.
- All standard toilets are provided with baby change facilities which is good practice.
- Accessible toilets have both left and right hand transfer options across the site which is good practice.
- Some accessible toilets are smaller than best practice and layout does not always meet the guidance.
- All accessible toilets have access controlled with radar keys.
- There are two baby change facilities that have excellent accessible toilets in them.
- Accessible toilets all have issues that may affect some users, such as flush handles on the wrong side and too high, coat hooks too high, mirrors too high, toilet paper dispensers which are difficult to use as roll does not move easily and makes one handed use particularly difficult.

### Means of escape

Escape staircases, doors and routes are well signed, except for some etched signage on glass signs to escape doors to the concourse area that is poorly contrasting and difficult to see.

Signage does not indicate if the escape route is stepfree and suitable for wheelchair users or those with mobility impairments.

Lifts are not fire-fighting, evacuation standard, so cannot be used for means of escape. Evacuation chairs will have to be used for means of escape from upper levels for mobility impaired people.

### **Crowne Plaza Hotel**

In general the Crowne Plaza has good accessibility to its facilities and to the Conference Suite. It has step free access to all entrances, including a covered walkway at first floor level to the SECC suite which is accessed via a well-functioning platform lift together with a short flight of stairs.

At ground level it has step-free direct access across a level pedestrianised open area from the SECC venue to the Conference Suite.

It has two public wheelchair accessible toilets in the main reception lobby and the Conference Suite lobby.

The Conference Suite rooms and halls all have step free access via a passenger lift to the two levels.

### Public transport, drop off and parking

- This is at quite a distance away along the main driveway and this hotel is more easily accessed by car, taxi or coach rather than on foot or from public transport.
- There is a suitable cycle and pedestrian riverside path passing by the entrance (but no cycle parking adjacent)

### Approach and entrance

- There is a covered canopy to the main entrance and a short slope of 1:10 from driveway level to the entrance landing.
- The main entrance is visually distinguishable, with prominent signage.
- It is step-free with a level threshold and under a
  wide canopy with a large revolving door and also
  an automatic push button operated 800mm wide
  swing door to the side.
- There is another direct entrance to the Conference Suite close to the SECC venue across level ground.
- There is also a first floor covered walkway to the upper level of the Hotel from the SECC upper level.

### **Reception lobby**

- This is wide and spacious with two reception desks, bar area and waiting area.
- Reception desk is all at high level, but there is an alternative counter opposite that is at a suitable lower level with knee space under.

### Circulation, lifts and staircases

- There is good vertical circulation with choice of lifts or stairs.
- A set of three lifts is located in the main entrance lobby going to the residential floors. Two of these are larger 16 person lifts and one is a smaller lift with a glazed wall that is a standard 8 person lift.
- The second lift is located in the Argyll Foyer connecting the two levels. This is a smaller 8 person lift 1400 x 1100mm compartment size.
- Both lifts have audible and visual indication of lift arrival.
- There is a staircase connecting the two levels in the Conference Suite. This is suitable with continuous visually highlighted handrails, highlighted slip-

- resistant nosings and suitable signage.
- Corridor and some hall double doors are only 700mm each leaf which is too narrow for independent wheelchair access.

### Halls, Seminar and Meeting rooms

- All these have step-free level access though some entrance double doors have narrow leafs at 700mm opening width.
- The meeting rooms have level floors providing flexible space.

#### **Toilets**

- There are two accessible toilets provided one in the main reception lobby and one at the ground floor of the Conference Suite.
- There is no accessible toilet at the first floor level of the Conference Suite.
- Some accessible toilets are smaller than best practice.
- Accessible toilets all have issues that may affect some users, such small size for reception toilet, mirrors too high, alarm cored and reset button not suitable.
- There is good signage to toilets in general.
- The standard male and female toilets have good quality of finishes, with good visual contrast, automatic or mixer taps.
- There are no grabrails at any urinals.
- There are no ambulant accessible toilet cubicles that open out and have grabrails.

### Means of escape

- Escape staircases, doors and routes are well signed.
- Signage does not indicate if the escape route is step-free and suitable for wheelchair users or those with mobility impairments.
- Lift in the Conference Suite is not a fire-fighting one of evacuation standard, so cannot be used for means of escape. Evacuation chairs will have to be used for means of escape from upper levels for mobility impaired people.

### 3 Essential information for delegates

### **Standing Orders Committee**

# Standing orders committee for Local Government

The standing orders committee is located in Carron 1, Upper Level.

# **Standing orders committee for National Delegate Conference**

The standing orders committee is located in Dochart 2, Upper Level.

### Standing orders committee for WET and Energy

The standing orders committee is located in the Malin Room, Crowne Plaza Hotel.

### Key figures at conference

The president of the union presides over conference and chairs all the debates. The two vice-presidents may deputise for the president. With the co-operation of delegates, conference business is processed quickly and without great formality.

There are occasions, however, when the president will need to exercise her/his authority including the right to make a ruling on a question of standing orders or a point of order. The president's ruling is final.

The president also has the authority to expel any delegate causing a disturbance and refusing to obey the call to order.

National Executive Council members sit on the platform together with the general secretary and the assistant general secretaries. They are called on to move reports, statements, motions, amendments to rule and amendments in the name of the National Executive Council. They will also speak for the National Executive Council in reply to some of the debates.

Standing orders committee chairperson, vicechairperson and secretary come to the platform on a daily basis to give reports on behalf of the standing orders committee.

### Conference sessions

Local Government Conference commences at 9.30 am Sunday 14th June.

WET Conference, Sunday 14th June, and Energy Conference, Monday 15th June, commence at 10 am.

National Delegate Conference starts at 10 am Tuesday, 16 June and at 9.30 am on Wednesday through to Friday. On each of the days there will be a lunch break between 12.30pm and 2pm when the conference hall will be closed. The doors open half an hour before each session.

### Conference procedures

Details of conference procedures can be found in the Conference Documents 2015 booklet together with texts of the motions, amendments and amendments to rule.

### Delegates' credentials

Each delegate has been issued with a delegate's credential in the form of a two-part printed card. The card, together with a passport size current photograph of yourself should be inserted into the plastic badge and should be worn so that it is visible at all times while you are in the conference complex.

Credentials include a unique bar code which can be read by a hand-held scanning system. This has been introduced to assist with:

- Verifying attendance in line with the branch funding proposals agreed at the 2001 conference.
- Monitoring fair representation and proportionality among delegates speaking at the rostrum.

### **Shared delegations**

Shared delegations help to meet the criteria of fair representation and proportionality.

Shared delegations mean that a branch can elect two delegates who will share the delegate place on a 'job share' basis. The seating area for sharers when acting in their non-delegate role is with visitors in the raked seating.

Sharers can alternate as they choose and when acting as a delegate they should be seated in the appropriate regional block on the conference floor.

The delegate (sharer 1) is issued with a double-sided delegate's credential.

A current photograph of each delegate and sharer must be inserted into each credential holder. The sharer acting as the delegate wears the delegate's credential with her/his photograph showing, while the other sharer (sharer 2) wears the sharer's double-sided credential with her/his photograph showing.

The delegate and the sharer are not allowed on the conference floor together, at the same time. When the delegate and sharer wish to change over roles, they exchange their credentials and turn them around so that their own photograph is visible.

### Other credentials

Visitors, staff, NEC, exhibitors plus others attending conference each have different coloured credentials all requiring passport size photographs.

### Obtaining a photograph

Please bring a passport sized photograph with you for your credential or come to the conference enquiry desk for assistance.

### Access to the conference hall

The UNISON stewards on the doors are volunteers and have to adhere to a strict brief to assist the smooth running of conference. If you are not wearing proper credentials you will not gain access to any part of the conference hall. These stewards will also operate the scanning system on the badge bar codes each time a delegate enters the hall.

### The conference hall - Hall 5

The conference hall is laid out with seating for delegates based on UNISON regions in the main body of the hall, a platform and rostrum at the front and seating for sharers and visitors in the raked seating.

### The conference enquiry desk

The conference enquiry desk is situated in Hall 2, Ground Foyer, and is responsible for all administrative and organisational work. This is where delegates and visitors should go if they have any problems to do with the administration of conference, for example if they lose their credentials. The conference office is open each day from before the start until the end of conference, including during the lunch period.

Delegates who already have their full credentials do not need to register at the conference enquiry desk before entering conference. Members who have requested accessible formats should collect these from the conference enquiry desk daily.

### Reducing our impact on the environment

### Replacement documents

Over the years a large amount of documents and other papers have been discarded on a daily basis on the presumption that they can be constantly replaced throughout the conference. As a trade union with strong environmental policies we need to keep to a minimum the amount of paper that is wasted. So, we will only be printing the minimum number of documents required for the number of people registered.

Once these documents have been distributed no further replacements will be available. So please make sure you retain your documents for the length of the conference. And if you do not wish to take them away with you at the end of conference please make use of the recycling bins.

### Confidentiality

Please dispose of any conference documents with your personal data securely.

### Recycling bins

Recycling bins are situated at the back of the conference hall for used paper, plastic and cardboard. Please make use of this facility rather than leaving unwanted rubbish on the floor.

### No smoking

A no smoking policy exists within the SECC. This includes e-cigarettes. For health and safety reasons everyone attending conference is asked to observe this.

# Filming and photography at UNISON conferences

UNISON's conferences are a key part of our democracy. Delegates are able to make their voices heard and to vote on the policies which will govern our union's policy and campaigns.

As such, we want all our members to know about conferences and how important our democratic

systems are – we believe this is an important part of being an open, democratic organisation. However, we also value the privacy of our members.

National Delegate Conference and Local Government Conference are filmed throughout on behalf of UNISON. This footage provides a vital record of conference for internal use; and some footage may be used on our website to promote UNISON and our democratic processes.

UNISON accredited photographers may be taking pictures of the main debates, fringe meetings and other public areas at all UNISON Conferences. These photographs may be used in the union's publications for members or on our website, social media sites e.g. Facebook and Twitter, to promote the union.

# If you are not happy to be filmed or photographed:

- In an individual circumstance i.e. the photographer is taking a picture of you specifically – request that your photograph not be taken or used.
- 2. And you are approached for a photograph or a video interview, say that you do not wish to be photographed or filmed.
- 3. And want to ensure that your image is not included in any group shot taken in the conference hall

  i.e. an image of your delegation or the delegates as a whole please speak to the Chief Steward or any of the staff at the conference enquiry desk.
- 4. If you want to speak in a debate, but do not wish to be included in the recorded and live feed filming, please speak to rostrum control who will ensure that the filming does not include you.

If you are planning to use a camera at a conference (with or without voice recording) for the purposes of using the images and/or sound on behalf of the union, whether employed by UNISON or as an activist who may be using the image in a branch, regional or sector newsletter:

- 1. Always ask an individual for their consent.
- 2. Explain the use of the picture e.g. these images may be used by UNISON in our own publications or on our website to illustrate conference.

When it involves a large group – images of a delegation or the whole of the conference floor etc – you clearly cannot seek individual permissions. Instead, a statement will be posted at conference explaining that the event will be photographed/filmed and individuals who object to being included in this will be told who to speak to in order to resolve their concerns.

### **Twitter**

UNISON will be using social media to update delegates, members and others on what's going on at conference. Follow us on @unisontweets. To be part of the conversation, use the conference hash tag: #uLGC15 – for Local Government Conference #uNDC15 – for National Delegate Conference.

### Wi – fi

Free wi-fi will be available to conference attendees in various locations throughout the SECC. Details available from the conference enquiry desk.

### Flash photography

The National Disabled Members' Committee has indicated that flash photography can cause visual impairment and disorientation and interferes with signed communications. Therefore the National Executive Council has decided that there will be no flash photography at National Delegate Conference.

### Conduct of delegates

All delegates, visitors, staff and facilitators are expected to behave in a courteous manner.

Aggressive, offensive or intimidatory language or behaviour will not be tolerated. This applies to all aspects of communication, including social media.

Complaints will be treated seriously and may be dealt with under the union's disciplinary procedures.

As trade unionists we do not expect any of these problems to arise. However, your regional secretary and regional representatives are available in the first instance for advice and support at this conference. Issues of unsatisfactory conduct by anyone attending conference can also be raised with the conference enquiry desk.

### **Mobile Phones**

The sound from mobile phones can interfere with access equipment, therefore please either turn your mobile phone off, or switch it to silent mode, while in the conference hall.

### 4 Health and safety information

### Personal security and safety

When it comes to personal security and safety attending conference is just like visiting any other UK town or city.

The aim should be to minimise risks when it comes to safeguarding personal items of property and valuables and your own safety in relation to:

- where you stay
- around the town
- in the conference centre.

We therefore recommend that whatever environment you are in it is essential for your own safety and security that you are:

- alert
- aware
- careful
- sensible.

### Security points

The points you need to consider are:

- Do not leave money and valuables unattended unless they are stored in a secure place (both at the hotel or in the conference centre).
- Be alert and careful when travelling about and visiting different venues in the conference town.
- Park your car in a secure area and keep your car keys in a secure place.
- Hand in your hotel keys properly (do not leave on reception desk).

If you are subject to theft or assault please report it straight away to the police and let the conference enquiry desk know as well.

### Remember

Unfortunately over the last few years there have been a few incidents of theft and assault of members attending conference. Therefore you should remember to be vigilant whatever you are doing at conference, but try and enjoy yourself at the same time.

# UNISON conferences health and safety statement

UNISON has in place a Health and Safety policy document (copy available at the conference enquiry desk) which applies to all the activities that it undertakes including the organisation and administration of all its conferences.

This means that UNISON is committed to its responsibility to provide delegates, sharers, visitors, and staff to conferences with a healthy and safe environment. UNISON will comply with all health and safety statutory requirements and codes of practice as a minimum standard.

UNISON will (so far as is reasonably practicable) pay particular attention to:

- the provision and maintenance of plant and systems of work that are safe and healthy;
- arrangements for ensuring safety and absence of risks to health in connection with
- the use, handling, storage and transport of articles and substances;
- the provision of such information, instruction, training and supervision to ensure the health and safety at work of staff and others attending conference;
- the provision of a safe means of access to and egress from conference; and
- the maintenance of a conference working environment that is safe, without risks to health and provides adequate facilities and arrangements for welfare at work.

To fulfil its commitment UNISON works closely with representatives of its staff, venue management, contractors and all service providers to produce agreed policies and procedures on health and safety issues and to monitor their application.

In the event of any Health and Safety issues and problems arising they should be directed immediately to a member of staff who will liaise with the conference enquiry desk.

### Accidents/injuries/near misses

Please report any accidents/injuries/near misses to the conference enquiry desk, where it will be reported on an incident form or in the accident book, as appropriate.

### **Evacuation procedures**

A pre-recorded message will be played before the start of conference each day, with a summary of the evacuation procedures detailed on a large screen. Please take time to familiarise yourself with this information.

If you have any queries, please contact the conference enquiry desk.

### 5 UNIZONE

Conference is much more than just speeches in the main hall. It's also a great opportunity to share ideas about campaigning and organising and to find out more about key issues in depth. If this is what you've come to conference for, then UNIZONE is the place for you. Located in Hall 2 the UNIZONE is open each morning from Monday at 8.45am and closes each day at 5.30pm. Please note there will not be a UNIZONE on Friday.

UNIZONE offers a great range of interactive sessions, exhibitions, talks, specialist advice and fun.

This year UNIZONE will be showcasing the following:

### Monday 15 June

### **Save Care Now!**

Come along and find out how you can join our campaign to Save Care Now!

As well as having many members who are care workers many of us have loved ones who receive care. That is why it is so important that we take action to restore dignity to our care system.

### **Skills for Schools**

UNISON recently launched Skills for Schools, a new website that gives school support staff a host of information and help about training and career development.

Skills for Schools includes information on roles in schools covering pupil support and welfare, teaching and learning support, facilities, specialist and technical and admin and management.

Outlines are given of what's involved, the skills and experience needed, potential training and development and links to other resources.

Many of the roles described link to a real-life story, where school support staff have told us the inside story about the job, the training and development they have completed and their future plans.

Over time, we hope to have a real-life story for every role on the site – so please come along and tell us your story.

#### **Pensions**

Over the past two years the Local Government Pension Scheme has gone through significant changes,

including governance – every LGPS fund now has a board with equal numbers of scheme employer and member reps. What does this mean for you and your pension fund? With over £200billion in assets every penny counts – find out how charges, fees and costs are taken by fund managers and others how you can be involved and why!

### Tuesday 16 June

### **Energy**

Did you know, that UNISON is one of the largest trade unions in the Energy industry with members working across all energy sectors in a wide and varied set of roles? UNISON members work in critical operations helping control the gas and electricity transmission network across the whole of the UK, our members are in the front line dealing with thousands of customers every day for every major energy retailer and we have members involved in science and research at the cutting edge. Alongside this UNISON is also leading the debate on energy efficiency proposing a national programme that would create thousands of new jobs, eradicate fuel poverty and help protect the environment. Come along and test out your knowledge and find out a bit more about UNISON in Energy working to keep homes warm and the lights switched on!

# The next five years how can your pension survive it? Pension matters

Many things are changing in the world of pensions - come and talk to UNISON's Head of Pensions Glyn Jenkins about all the current issues such as how new management "freedoms" will affect you and your members, why we need to campaign for a higher basic rate of employer contribution and whether you are up to date on what the new changes to National Insurance rebates for those in occupational pension schemes will do for your take home pay.

#### **WARMS**

Over 800 branches now have access to UNISON's new organising and membership system for branches – WARMS (Web Access RMS). Come and see the enhancements and improvements that have been made to the system. Come and see the exciting communications tool that enables branches to contact their members directly. Members of the WARMS team will be delighted to demonstrate the system to you and answer your questions.

### **Political Influence**

Morning session – General Political Fund – Come and find out how to use the general political fund to support your local campaigning work.

Afternoon session – Labour Link – How can UNISON members have a say in the Labour leadership contest? – get the latest on our Labour Link work.

### **Save Care Now!**

Come along and find out how you can join our campaign to Save Care Now!

As well as having many members who are care workers many of us have loved ones who receive care. That is why it is so important that we take action to restore dignity to our care system.

### Wednesday 17 June

### **Private Contractors**

Want to find out more about UNISON's approach to private contractors? Want to better understand the different types of private employer we deal with? Interested in how we will support our growing private sector membership? Then come along to the Private Contractors Unit stand where we will be on hand to chat about our current strategy and the problems branches face. You can even have a go at categorising some companies yourself!

#### Worth it - wheel of fortune

Think you can beat the Worth It wheel of fortune? Come and have a spin to test your pay bargaining knowledge and find out about the huge range of assistance you can access for negotiating on pay from putting together a pay claim, to campaigning for the living wage or pushing the equal pay agenda

### **Target: equality**

With improvements in the law on workplace rights unlikely over the next four years, it's all about negotiations – collective bargaining at national, employer and local level. Our target? An end to discrimination and the promotion of equality. Come along and practice hitting the target – and get some specialist advice and resources on bargaining for equality.

### **Learning and Organising Services**

Come along to the LAOS stand to catch up on what is happening in activist education and member learning – one day only this year! We will be launching our new e-learning site, learning.unison.org.uk, and will have

information about new flexible stewards training, the latest LAOS workshops and our member learning short courses including the popular Your skills, your future workshop which can be run in branches.

### Membership benefits and services

Come visit us in the UNIZONE and be part of our on-going review of the membership benefits package. Tell us what you think of the current benefits and let us know your ideas for additional benefits that could be added to our growing portfolio. We really want to to hear from you and you may win a star prize just for taking part.

### Thursday 18 June

### Playfair Qatar/Beat the goalie!

UNISON has teamed up with the TUC to encourage people to get involved in the Playfair Qatar campaign. You will have your very own opportunity to 'beat the goalie', take a selfie, photo of you in your team's colours, take part in an online action and enter a free raffle for prizes, including a fair-trade Bala football (kindly donated by Bala Sport).

There is a serious side to this. Thousands of migrant workers are dying in Qatar building the infrastructure for the 2022 World Cup. Hundreds of thousands more are enduring appalling working conditions and are trapped by a sponsorship system that ties them to their employer. Use your voice to speak out against Kafala sponsorship.

Don't forget to pack your team top/scarf before you travel to Glasgow!

# Organising – What will the branch of the future look like?

UNISON is changing with more and more members in fragmented workplaces and ever intensifying pressure on existing activists. While there is no one size fits all solution; many branches are trying different structures to cope with these new challenges. Come and see what others are doing and let us have your ideas.

### All week

- All week staff from your communications team will be on hand to support your campaigning activities.
   If you are looking for some tips on good design, how to use digital solutions or simply want to share what's worked for you we would be delighted to hear from you.
- Hook a duck and enter our free prize draw!

### 6 Fringe events

Set out below are details of the official fringe meetings being held during Conference week.

The meetings will all be held in rooms within the SECC unless otherwise noted. Please confirm details at Conference.

### Sunday 14 June 2015

### Devolution – what does it mean for Local Government?

Policies relating to local government, approaches to collective bargaining and to workforce issues are taking different paths within the UK nations. Further devolution of funding and local government powers are increasingly being promoted – and occurring – within England. There is a common bargaining agenda across the whole union and the Service Group Executive has begun to develop shared bargaining objectives to apply across the UK. The fringe will explore how we work together across the four UK nations within UNISON to support and learn from each other and exercise our collective strength as one union.

**Speakers:** Mark Ferguson, Scottish Local Government Committee, Jane Iles, Cymru Wales Local Government Committee, Maggie Montgomery, Northern Ireland Local Government Committee

**Chair:** Glen Williams, Local Government Service Group Executive

**When and where:** 12.45 pm – 1.45 pm; Alsh 1

Sandwich lunch provided.

# • Stop TTIP – why the Transatlantic Trade & Investment is bad news for local government

TTIP is a profound threat to public services, which will not only lead to further liberalisation but will also make it harder for government to regulate private companies providing public services and threaten members' employment pay and pensions. TTIP could prevent local authorities bringing services back in house. This fringe will discuss UNISON's campaign to oppose TTIP, why we are calling for rejection unless key concerns are addressed and what you can do to support the growing campaign to stop TTIP.

**Speakers:** Polly Jones, World Development Movement John Hillary, War on Want, Ian Fleming, Northumberland Branch **Chair:** Stephen Smellie, UNISON Scotland Social work Issues Group

**When and where:** 17.15 pm – 18.15 pm Argyll 2/3 (Crowne Plaza Hotel)

Refreshments provided

### Monday 15 June 2015

### Behaviour and Medicines in schools – key issues for support staff – A UNISON Scotland perspective

These two issues are consistently near the top of issues raised by members in schools. Come and hear Susan and Carol speak on their work on government working groups looking at the issues and then join the discussion on how we can collectively improve working practices in schools.

**Speakers:** Carol Ball, Chair UNISON Scotland Educational Issues Group, Susan Kennedy, UNISON Scotland, Local Government SGE representative

**Chair:** Pam Howard, Chair UNISON National Schools Sector Committee

When and where: 12.45 pm - 1.45 pm; Alsh 2

Refreshments provided.

# • It's your money but what has happened to LGPS?

Over the past two years the Local Government Pension Scheme has gone through significant changes, including governance – every LGPS fund now has a board with equal numbers of scheme employer and member reps. What does this mean for you and your pension fund? With over £200billion in assets every penny counts – find out how charges, fees and costs are taken by fund managers and others, how you can be involved and why?

Speakers: John Gray; Colin Meech

**When and where:** 17.15 pm – 18.15 pm Lomond Auditorium

Tea and coffee provided

Northannbenand Branc

### Tuesday 16 June 2015

### • From pay squeeze to recruitment crisis

We know how the pay squeeze has damaged living standards – Now hear research on the damage it has inflicted on recruitment, morale and service standards across public services. Find out new evidence about how local government, health and education employers have been left struggling to attract and retain high quality staff in the wake of five years of pay restraint. Find out about the research and how it could affect pay policy nationally and support UNISON's call for an end to pay restraint.

Speakers: Paul Hackett, The Smith Institute

Chair: Eric Roberts UNISON Vice President

When and where: 12.45 pm – 13.45 pm Alsh 2

Sandwich lunch provided

 Using the new procurement rules: How to negotiate the inclusion of better social and environmental provisions in public contracts awards

The public procurement landscape has changed with new rules already in place since April 2015 for England, Wales and N. Ireland and Scotland to legislate for April 2016.

Find out: What the key changes in the new rules are, how to end the 'race to the bottom' in public contract awards and negotiate

- A Living Wage for all contracted out staff
- Ending zero hours in contracts and protect the workforce post-transfer
- Improve workforce pay, terms and conditions
- A policy on gender pay gap and pay differentials for providers
- Banning providers who blacklist
- Transparency and open book audits throughout contracts
- Procurement agreements with local TUs and service users
- UNISON Ethical care charter
- Climate change measures

**Speakers:** Cat Hobbs, Director, We Own It, Dave Watson, National Officer UNISON Scotland, Allison Roche, UNISON Policy Officer, Angela Rayner MP

**Chair:** Jane Carolan, UNISON Policy Development and Campaigns Committee

When and where: 12.45 pm- 13.45 pm, Argyll 2 (Crowne Plaza Hotel)

Sandwich lunch provided

### Cancer in the Workplace

It is an unenviable reality of the 21st Century that cancer will touch the lives of almost everyone. Everyone knows someone who has had cancer, is living in remission or is caring for a loved one with cancer. Macmillan Cancer Support will be here to discuss the impacts of living and working with cancer – supported by UNISON's Health and Safety and Disability units, who will highlight how issues should be tackled in the workplace and what policies we should be campaigning for to support those affected by cancer in the workplace and what employers should legally be doing to prevent exposures at work and to facilitate effective return to work for those affected.

**Speakers:** Macmillan Cancer Support, MPU (Disability Unit), H&S Unit

### Chair:

**When and where:** 12.45 pm– 13.45 pm Lomond Auditorium

### Hope Not Hate

**Speakers:** Nick Lowles, Margaret Greer NBMC

Chair: Eleanor Smith

When and where: 12.45 pm- 13.45 pm Argyll 3 Crowne Plaza Hotel

Refreshments provided

# The changing face of UNISON; the challenge of the private sector

As more public services are delivered by the private sector UNISON membership is changing. Already over 25% of all new members don't work directly for the public sector. We are growing in the outsourced sector but we are still not recruiting enough to match the losses we face in the directly employed public sector. We must organise to grow the union, to bargain

effectively for private members' rights at work, and to better include these members in our democracy. Come along to discuss the challenges branches face and to explore some of the solutions we are working on.

**Speakers:** Dave Johnson, Greg Thomson, Roger McKenzie (tbc), Karen Jennings (tbc), plus various contributions from private sector members

Chair: Sue Highton D&O

**When and where:** 17.15 pm – 18.15pm, Argyll 2

Crowne Plaza Hotel

Tea and cake provided

#### Branch Resources Review

**Speakers:** Chair of Finance, AGS, Regional Convenor

**When and where**: 17.15 pm – 18.15 pm

Argyll 3 (Crowne Plaza Hotel)

# Cuba and Venezuela: Another world is possible - No to US intervention

Cuban and Venezuela provide examples of what can be achieved when health, education and social justice are placed at the heart government policy. As a result, both face real dangers from US intervention. Sanctions against Venezuela and the ongoing blockade of Cuba (which contrary to what you may have read is still very much in place) need to be defeated. Find out the latest from both countries and why your solidarity is needed.

**Speakers:** Teresita Vicente, new Cuban Ambassador to Britain, Marcos Garcia, Venezuelan Embassy and former trade union leader, Kevan Nelson, UNISON North West Regional Secretary

**Chair:** Roger McKenzie, UNISON Assistant General Secretary

**When and where** 17.15 pm - 18.15 pm Lomond Auditorium

Havana Rum Cocktails provided

### Wednesday 17 June 2015

### Domestic violence – a gendered issue

From the early days of the "Raise the Roof" guide to workplace policies on domestic abuse, our groundbreaking work on sexual violence, exploitation and objectification of women has set the standard for ending violence against women as a trade union issue. But domestic violence also has a gendered nature and this fringe will explore why it is essential that women's

voices and experiences are not minimised in the acknowledgement that domestic abuse can affect all people.

Speakers: TBC

Chair: Viv Thomson, national women's committee

chair

**When and where:** 12.45 pm – 13.45 pm

Argyll 3 (Crowne Plaza Hotel)

The Impact of Devolution across the United Kingdom of Great Britain and Northern Ireland and the Implications for Public Services, UNISON & the Trade Unions

The devolved administrations of Cymru/Wales, Northern Ireland and Scotland are following different models for public services, to be joined by city partnerships in England. What is happening? What are the implications for trade union organisation and policy development?

**Speakers:** Martin Mansfield, Wales TUC General Secretary, Jonathan Swallow, UNISON NI Community & Voluntary Sector Branch, Pat McDonagh, Chair NW UNISON Regional Committee, Mike Kirby, Secretary UNISON Scotland

Chair: Lilian Macer, UNISON Scotland Convenor

When and where: 12.45 pm - 13.45 pm

Lomond Auditorium

Sandwich lunch provided

### "Organising Four Seasons – an example of successful organising in a private company."

Existing branch activists find themselves under increasing pressure as more and more of the public service workers joining UNISON are employed by the private sector. Organising these workers, when there is so much pressure on members employed in the public sector is proving challenging. Organising members in Four Seasons has provided some valuable lessons on what works and doesn't work. Find out what these lessons are by listening to activists from Four Seasons talk about getting involved in UNISON and what it has meant to them.

**Speakers:** Greg Thomson, UNISON Head of the Strategic Organising Unit, Mike Blair, NW Region Four Seasons activist, plus Lay activists from Four Seasons (tbc)

**Chair:** Sue Highton UNISON Development & Organisation Committee

When and where: 12.45 pm – 13.45 pm Alsh 1

Sandwich lunch provided

### Show Racism the Red Card

Show Racism the Red Card (SRtRC) is the UK's antiracism educational charity and was established in January 1996. The organisation utilises the high-profile status of football and football players to help tackle racism in society. The SRtRC team has extensive knowledge of specific issues of racism including Anti-Muslim hatred, Immigration, Gypsy/Roma and Travellers and Far-Right Social Movements. Show Racism the Red Card acknowledges that racism changes, as do the experiences of Black and Minority Ethnic communities in the UK. Our message and activities therefore need to be able to respond to such changes as and when appropriate. We achieve this through: Producing educational resources; Developing activities to encourage people, including young people, to challenge racism; In parts of the UK, challenging racism in the game of football and other sports.

Speakers: Ged Grebby, Founder & Chief Executive of Show Racism the Red Card, Derek Ferguson, former Rangers, Hearts & Sunderland AFC player & SRtRC patron, Olivier Bernard, former Newcastle United & Rangers player & SRtRC patron, Clare Williams, UNISON Regional Convenor, Stephen Cavalier, Thompsons Solicitors, CEO

**Chair:** Liz Snape, Assistant General Secretary, UNISON

When and where: 12.45 pm – 13.45 pm Carron 1

### Branch Resources

### **Speakers:**

**When and where:** 17.15 pm– 18.15 pm Argyll 3 (Crowne Plaza Hotel)

### • The way forward for solidarity with Palestine

The solidarity movement for Palestine is at a turning point, following the huge wave of support against Israel's attacks on Gaza last summer. Join us to hear about the current situation in Palestine and how you can become involved in taking action for Justice for the Palestinian people. This meeting will feature an update of UNISON's solidarity work with Palestine, including the launch of a Pension Fund Divestment campaigning pack. Please visit the PSC stand in the exhibition area for more information. www.palestinecampaign.org

**Speakers:** Representative of Kav LaOved (Workers Hotline), Sarah Colborne, Director Palestine Solidarity Campaign

**Chair:** Jean Butcher, Chair UNISON International Committee

**When and where:** 17.15 pm - 18.15 pm, Argyll 2 (Crowne Plaza Hotel)

Refreshments provided

### Thursday 18 June 2015

 'Inez: A Challenging Woman' – An award winning documentary about former UNISON Northern Ireland Regional Secretary and internationally renowned human rights campaigner, Inez McCormack

'Inez: A Challenging Woman' is a Fine Point Films production directed by Trevor Birney and Eimhear O'Neill and produced and narrated by Susan McKay. It features contributions from President of Ireland, Michael D Higgins, former Secretary of State Hillary Clinton and former President of Ireland Mary Robinson. The film is Inez's last interview in October 2012 shortly after she learned that she had inoperable cancer and probably had just weeks to live. Inez died in January 2013. The film includes a wealth of fascinating archive material covering Inez's long career which began when she became a civil rights activist in 1968. She was a passionate advocate of social justice. As Mary Robinson comments in the film, "For women, she was a towering figure." Rosaleen Davidson, one of the UNISON women whose career as a trade unionist Inez encouraged, says of her, "She gave a voice to working class women like me." The film jointly won the Best Short Documentary Award at the prestigious Galway Film Fleadh in 2014 and was recently shown on the BBC. This last interview sets out the challenge of unfinished business. 30 minutes film followed by panel discussion.

**Speakers:** Jo Morris, former Senior Policy Officer, TUC, Rosaleen Davidson, UNISON Royal Hospitals Branch, Nicola Browne, Director (Policy), Participation and the Practice of Rights, Patricia McKeown, Regional Secretary, UNISON Northern Ireland, Susan McKay, Writer

Chair: Lucia McKeever, UNISON National President

**When and where:** 12.45 pm – 13.45 pm Carron 1

Sandwich lunch provided

### Bargaining for equality in a post-election UK

Whatever the outcome of the election, we need to turn our attention to bargaining for equality. With a chat show format followed by Q+A, this fringe will explore the importance of collective bargaining for workplace equality and how we can defend it from attack; strategic equality bargaining across employers; and how bargaining in individual workplaces can also win substantial gains for our members.

**Speakers:** Margaret Greer, Chair of National Black Members Committee, Kate Ewing, UNISON Legal Officer, Peter Hunter, Regional Organiser UNISON Scotland

Host: Deirdre Costigan, National LGBT Committee

When and where: 12.45 pm – 13.45 pm Lomond Auditorium

Sandwich lunch provided

### Qatar's World Cup of Shame – the reality for migrant workers

Qatar is due to host the World Cup in 2022. Thousands of workers are expected to die before a ball is kicked. Football fans have an opportunity to show FIFA and Qatar that workers' rights should be at the heart of all employment contracts. Please bring your team colours to take part in a photo op/'beat the goalie' during Thursday in the unizone and your chance to enter the free raffle.

**Speakers:** Abdeslam Ouaddo, International Footballer Morocco/France, Malcolm Clarke, Chair of the Football Supporters' Federation (England and Wales), Liz Snape, AGS UNISON, Helen Martin, Assistant Secretary STUC

When and where: 12.45 pm – 13.45 pm Alsh 2

Sandwich lunch provided

### Getting members involved through learning

The fringe meeting will be an opportunity to share experiences and ideas about building member learning in workplaces, and to find out more about how member learning has helped support union organisation for example in community organisations in Scotland. You will be able to try out tasters from some of our popular member learning workshops and find out how to get support to run workshops in your branches.

**Speakers:** Joanna Cain, Head of Learning and Organising Services, UNISON, Donald Cameron, Membership Development Officer, Learning and

Organising Services, UNISON, Kevin Duguid, Learning and Development Organiser, UNISON Scotland

**Chair:** Sue Highton, Chair of Development and Organisation Committee, UNISON

When and where: 12.45 pm - 13.45 pm Alsh 1

Lunch provided

### Colombia: Public Service Workers and the Struggle for Peace

In spite of death threats, physical attacks, and imprisonment, trade unionists continue to organise in Colombia's public sectors. Carmen Mayusa personifies this determination. As a result of her trade union work with the health workers' union, she was imprisoned for over two years without trial. Trade unions are now working in the context of an ongoing peace process which is offering real hope for an end to the 50 year civil war. Come and hear firsthand about being a trade unionist in the most dangerous country in the world to be one, about how trade unions are supporting the peace process and on the latest advancements in the ongoing international campaign for peace and social justice in Colombia.

**Speakers:** Carmen Mayusa, Leader of Colombian Health workers' Union, Mariela Kohon, Director, Justice for Colombia

**When and where:** 12.45 pm – 13.45 pm

Argyll 2 (Crowne Plaza Hotel)

Lunch provided

### Combined authorities – friend or foe?

**Speakers:** TBA

Chair: Paula Barker, Regional Convenor North West

**When and where:** 17.15 pm- 18.15 pm

Argyll 2 (Crowne Plaza Hotel)

### Pay and Conditions in Police & Justice

Presentations on the latest pay and conditions reform for police and probation staff in England, Scotland and Wales. Come along to find out how UNISON is representing members' interests in the reform negotiations. Add your voice to the debate.

**Speakers:** Ben Priestley, National Officer for Police and Justice, Gerry Crawley, Regional Head of Police and Justice for UNISON Scotland

**Chair:** Caryl Nobbs, Chairperson, UNISON Police and Justice SGE

When and where: 17.15 pm- 18.15 pm

Argyll 3 (Crowne Plaza Hotel)

Tea and coffee provided

### Friday 19 June 2015

• Collective bargaining, consultation rights and access to justice: a post- election agenda.

The election is over, a new government is in office and the Queen has announced a schedule of legislation for the Parliamentary session. A perfect time to assess where we are and what we need to do in relation to workers' rights and trade union freedoms. Come and have your say.

**Speakers:** Keith Ewing, President Institute of Employment Rights, Nicole Busby, Strathclyde University and co-author of Access to Justice in Employment Disputes, Simon Wood, Thompsons Solicitors, Maureen le Marinell, UNISON NEC

Chair: Paula Barker, NW Convener

Organised by IER and UNISON North West and supported by Campaign for Trade Union Freedom

When and where: 12.45 pm – 13.45 pm Carron 1

Sandwich lunch provided

### • 'With Banners Held High'

There will be a showing of the short film 'With Banners Held High' which celebrates the resilience of people affected by the 1984/85 Miners' Strike and a discussion about why the film was commissioned and the Orgreave Truth and Justice Campaign by Granville Williams.

**Speaker:** Granville Williams

When and where: 12.45 pm – 13.45 pm Alsh 1

Kurdistan

Speaker: Stephen Smellie

When and where: 12.45 pm – 13.45 pm Alsh 2

Refreshments provided

### 7 Caucus meetings

The self organised group caucus meetings provide an opportunity to network and discuss issues which appear on the conference agenda and are of interest to the group.

### **Sunday, 14 June 2015**

TIME	ROOM	EVENT
17.15-17.45	ALSH 1	LGBT Caucus
		All lesbian, gay, bisexual and transgender delegates and visitors
		are urged to attend.

### Monday, 15 June 2015

TIME	ROOM	EVENT
12.45-13.45	ALSH 1	Disabled Members' Caucus
		All disabled delegates and disabled visitors are welcome to join
		the disabled members' caucus meeting.

### Tuesday, 16 June 2015

TIME	ROOM	EVENT
12.45-13.45	ALSH 1	Disabled members Caucus  All disabled delegates and disabled visitors are welcome to join the Disabled Members' Caucus meeting.
12.45-13.45pm	Hall 5	Women's Caucus  All delegates who identify as women are welcome to attend the women's caucus meeting.
17.15-18.15	ALSH 2	Black Members' Caucus Meeting All delegates and visitors who identify as Black are welcome to attend the Black members caucus meeting.
17.15-18.15	Carron 1	LGBT Caucus All lesbian, gay, bisexual and transgender delegates and visitors are urged to attend.

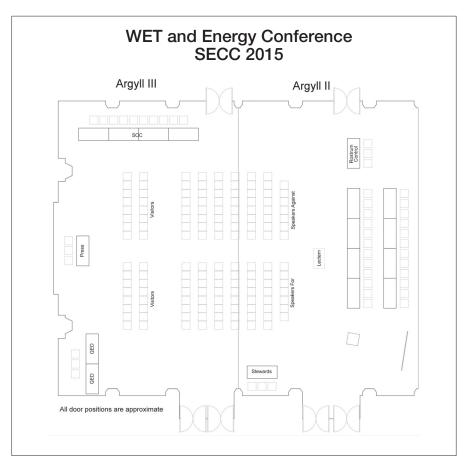
### Wednesday, 17 June 2015

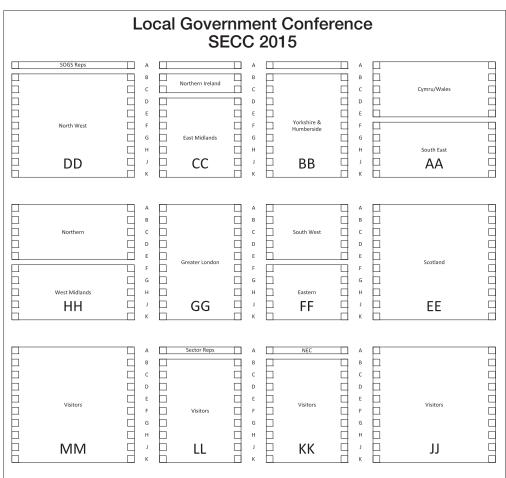
TIME	ROOM	EVENT
12.45-13.45	ALSH 2	Black Members' Caucus Meeting
		All delegates and visitors who identify as Black are welcome to
		attend the Black members' caucus meeting.

### Thursday, 18 June 2015

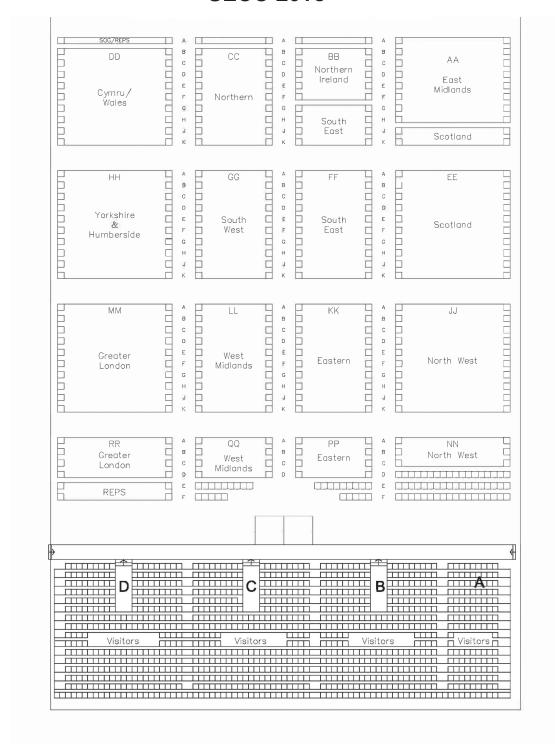
TIME	ROOM	EVENT
17.15-18.15	ALSH 1	Disabled Members' Caucus
		All disabled delegates and disabled visitors are welcome to join
		the disabled members' caucus meeting.
17.15-18.15	CARRON 1	LGBT Caucus
		All lesbian, gay, bisexual and transgender delegates and visitors are urged to attend.
		are urged to attend.

### 8 Seating plans





### National Delegate Conference SECC 2015



Conference Document 2015

### price £2

