

## **Rules of Octopus Lottery**

### **1.1 Definitions**

*Octopus Lottery:* Is the name of the lottery run by UNISON Welfare (registered charity number 1023552) on behalf of UNISON members in accordance with these conditions.

*Application Form:* Means either the new subscription application form or a new number application form.

*Conditions:* Means these conditions (as amended from time to time) which are set out in the rules of Octopus Lottery.

*United Kingdom:* Means England, Scotland, Wales and Northern Ireland.

*Member:* Means a participant in the lottery, whether individual or branch.

*New Number Application Form:* Means the application form to be completed by a member who wishes to either subscribe for more numbers in Octopus Lottery or to change some or all of their existing numbers.

*New Subscription Form:* Means the application form to be completed by a member who wishes to participate in Octopus Lottery for the first time.

*Promoter:* Means the Promoter of Octopus Lottery from time to time as authorised by UNISON Welfare.

*Rules:* Means the rules of Octopus Lottery from time to time in force.

*Working Day:* Means any day excluding Saturday and Sunday and all Public Holidays.

*Direct Debit Date:* 1<sup>st</sup> day of the month (unless this falls on a Saturday/Sunday or public holiday when the subsequent working day applies).

### **1.2 Object**

To provide UNISON members with the chance to win prizes and to provide funds for the benefit of UNISON Welfare.

Octopus Lottery is open to all UNISON members and UNISON employees, aged 16 years or over; and UNISON branches buying tickets under the branch name. Branches will be required to formally minute any decision taken with regard to purchasing tickets or cancelling subscriptions. Eligibility for Octopus Lottery will cease when an individual's membership of UNISON ceases or when they are transferred out of Great Britain (unless on secondment when a residential address in Great Britain is kept).

UJA Group employees and their relations (even if UNISON members) are not eligible for entry.

### **1.3 Application Forms and Subscriptions**

Players may subscribe using the appropriate application form, for up to 10 numbers to be entered in Octopus Lottery, at a price of £1 per number per month. Branches may subscribe using the appropriate application form, for an unlimited amount of numbers to be entered in Octopus Lottery, at a price of £1 per number per month. The numbers allocated to a member will remain the same every month unless players wish to cancel the subscription for those numbers and subscribe for new numbers (subject to the maxima above at any one time).

Application forms must be received by the Promoter at least 7 working days before the 1<sup>st</sup> of each month (unless this falls on a Saturday/Sunday or Public Holiday when the previous working day applies) in any particular month if the number applied for is to be entered in that month's draw of Octopus Lottery.

#### **1.3.1 Collection of Subscriptions**

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For each month that a player wishes to enter Octopus Lottery they must pay £1 per number. This subscription must be paid on a monthly basis by direct debit. All the numbers for which a payment has been made will be entered in Octopus Lottery each month unless the player informs the Promoter in writing otherwise. Letters should be addressed to: The Promoter, Octopus Lottery, Kings Court, London Road, Stevenage, Hertfordshire, SG1 2TP.

#### **1.4 Cancellation of a Direct Debit Mandate**

If a player cancels their direct debit mandate for their subscription, at least 7 working days before the 1<sup>st</sup> of each month (unless this falls on a Saturday/Sunday or Public Holiday when the previous working day applies) in any particular month, their numbers will not be entered into the draw.

#### **1.5 Returned Direct Debit**

Whilst every effort will be made on behalf of the Promoter to clarify the position with a player when a direct debit is returned unpaid, direct debits not paid by 10am on the last working day prior to the date of the draw will result in a player's numbers not being entered into the draw.

#### **1.6 Octopus Lottery**

Each month all numbers for which a subscription has been paid that month will be entered into Octopus Lottery. The draw will take place at UIA headquarters or at such other venue as the Promoter may decide each month. At each draw, the first numbers drawn shall win the first prize and so on, but any number drawn for which a subscription has not been paid or which has been cancelled, will be disregarded.

#### **1.7 Prizes**

Every month there will be prizes; the nature and number of which will be determined by the Promoter each month and at their discretion.

All income from Octopus Lottery not allocated towards the provision of prizes or the Promoter administration costs will form part of UNISON Welfare and will be utilised in accordance with the constitution and rules of UNISON Welfare.

#### **1.8 Results**

The results of Octopus Lottery will be published by the Promoter. Prize winners will be notified in writing within seven working days of the Octopus Lottery draw. Prizes will only be given to the players, or their estates, to whom numbers were sold by the Promoter.

#### **1.9 Publicity**

Players purchasing Octopus Lottery numbers accept the right of UNISON Welfare to publicise wins unless they have given prior written notification to the Promoter that they do not wish UNISON Welfare to give publicity to any win by them. Letters should be addressed to: The Promoter, Octopus Lottery, Kings Court, London Road, Stevenage, Hertfordshire, SG1 2TP.

#### **1.10 Administration**

Administration will be carried out by UIA Lottery Management Services Limited under the direction of the Promoter.

The decision of the Promoter on all matters will be final. The Promoter will maintain a register of players and prepare accounts for Octopus Lottery which will be audited each year by UNISON Welfare auditors.

#### **1.11 Registration**

UIA Lottery Management Services Limited is registered with the Gambling Commission, registration number 1225. UNISON Welfare is registered with the Gambling Commission under the Gambling Act 2005, registration number 8978.

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