

**UNISON Women's Conference**  
**Sage Newcastle Gateshead, Thursday 18 – Saturday 20 February 2010**

**Swine Flu**

UNISON recommends that members planning to attend the Women's Conference follow advice from the government website [www.direct.gov.uk](http://www.direct.gov.uk)

**Before Conference**

If you are in England and think you may have swine flu, contact the National Pandemic Flu Service helpline on **0800 1513 100** (textphone 0800 1 513 200) or follow the link on the website [www.direct.gov.uk](http://www.direct.gov.uk)

In Scotland contact NHS24 on **08454 242424**, in Wales contact **0800 1513 513**, in Northern Ireland contact **0800 0514 142**

Contact your doctor direct rather than using the National Pandemic Flu Service if:

you have a serious underlying illness/you are pregnant/you have a sick child under one year old/your condition suddenly gets much worse/your condition is still getting worse after seven days (five for a child).

**At Conference**

The advice for any members with flu symptoms while you are at the Conference is to contact the National Pandemic Flu Service **0800 153 100** and make sure you contact any healthcare provider before travelling to see them.

UNISON has contacted the Sage Newcastle Gateshead to establish what steps they are taking to minimise the spread of swine flu.

They have provided the following information:

**Informing and advising**

Appropriate guidance to be displayed on notice boards and similar staff areas.

**Reducing transmission risk**

Automatic sanitising gel dispensers deployed at East & West Entrance and Stage Door.

Pump action sanitising gel dispensers deployed in staff rest areas / frequent traffic areas. (Level 4 Office, Admin Level kitchen, Tech crew room, Green Room, CST rest area, CST corridor, First Aid room, Ticket Office, Explore Music, MEC office)

Multi surface cleaning wipes deployed in office areas to enable staff to clean own work spaces frequently. (Level 4 Office, Admin Office, Ticket Office, MEC Office)

**General hard surface cleaning**

Increased (not less than twice daily) cleaning of all hard surfaces / frequent hand contact areas with appropriate high quality cleaning product (i.e. banisters, lift call buttons, door handles, toilet door handles / surfaces etc.

**Specific Risk Areas**

Reference should be made to the Pandemic Risk Assessment for Pregnant women, and appropriate action taken.

Children's Room – All hard surfaces and toys/instruments to be cleaned daily with appropriate cleaning products.

If you need to stay in your hotel and not attend the conference due to possible swine flu, please contact your branch to let them know your circumstances. You should also contact Stephanie Grant, UNISON's Conference Manager, on 07903 024048, so that we are aware of your situation and in case you need assistance in passing on messages to the branch and relatives.

Stephanie Grant  
Conference & Events Manager

9 December 2009